



Barley Lane Primary School

Parent Forum Minutes

30th March 2022 (9:15am, Junior Hall)

Email: parentforum@barleylane.redbridge.sch.uk



In attendance

Staff: Mr Henry (Headteacher)

Parents: 8 parents in attendance

Notes	Actions
<p>1. Welcome and Actions from the previous meeting</p> <p>Mr Henry thanked parents coming and noted that only one agenda item had been suggested by parents in advance of the meeting. He updated parents on previous actions:</p> <ul style="list-style-type: none"> - Homework Policy: this has now been introduced and received well. Parents are pleased with the fact that children have books. Mr Henry asked parents to feed back if they have concerns or feel that work is not being marked or acknowledged - Survey Results: These have been published in the newsletter - Curriculum Diversity Working Party: The first meeting has taken place, see agenda item below 	
<p>2. Key Stage 1 Toilets</p> <p>A parent raised concern about the Key Stage 1 toilets, in terms of condition, items for repair and hygiene throughout the day. Information on school policy for monitoring toilet areas was requested. A comment was made that children find it difficult to flush them, and that it takes a long time for children to be able to flush again. Some parents who have used the toilets at the end of the school day or trips noted that appeared unhygienic with puddles on the floor.</p> <p>Mr Henry explained that we have four separate toilets for boys and girls in Year 1 and Year 2. These are cleaned daily, usually in the morning and spot-checked during the day by site staff. <i>All of those attending the parent forum were taken on a tour of the main building to visit each of these four toilets.</i> It was agreed that the toilets were clean and in good condition with no broken seats or sinks, but at 9:30 am there were already unflushed toilets and some toilet paper on cubicle floors, indicating that the children who had used them that morning had not flushed them.</p> <p>Mr Henry explained that although we continue to work with children on good toilet use, we find that there are puddles on the floor on a daily basis and not all children are trained to flush and look after them properly. This is a piece of work and education which needs to be carried out by families and school together. A number of actions were suggested.</p>	<p>School to launch a campaign in summer 2 to educate all children about how to use the toilet properly and hygienically – including assemblies, circle times, PSHE lessons, newsletter articles</p> <p>School to investigate whether the KS1 toilets themselves can be replaced by toilets that are easier to flush</p> <p>School site team to carry out more regular checks of the toilet areas throughout the day, cleaning where necessary</p>
<p>3. Parent Events and Engagement</p> <p>Mr Henry listed the various events which are currently in place for parents, both to engage and in response to survey requests for more regular updates and information. He noted that the turnout to coffee mornings and parent forum events is low, despite holding some on zoom in the evenings. Although no suggestions were made for further events, parents were asked to have a think and let us know. List of current events is below:</p>	<p>Parents asked to contribute suggestions via email or in person</p>

<ul style="list-style-type: none"> • Parent Consultation Evening 3xyear • Year Group Curriculum Information Termly • Ad-hoc Parent Information Meetings via zoom (This year: Y6 SATs, Y2 SATs, Y1 Phonics, Y4 Multiplication Tables check, EYFS Phonics, secondary transfer, reception and nursery intake meetings) • Coffee Mornings - monthly • Parent Forum – half termly • Curriculum Diversity Working Party – termly 	
<p>4. Upcoming Events Upcoming dates from the newsletter were shared, along with the following:</p> <ul style="list-style-type: none"> • Arts Week 16th May (has since been changed to w/c 4th July) • Queens Jubilee Picnic 10th June – families invited to this event in the afternoon • Health and Fitness Week 20th June – parents/carers invited to sports days • 2022-23 BLPS 70th Anniversary - a series of events will be taking place to celebrate 	
<p>5. School Travel Plan Mr Henry discussed our Travel Plan arrangements and progress towards ‘Gold’ status, as we are currently Bronze. He discussed some initiatives that are underway and our efforts to reduce traffic and improve safety, which involve local police community support officers</p>	School will continue to engage parents and the community in travel plan initiatives
<p>6. Curriculum Diversity Working Party Our vision and priority for diversity in the curriculum was shared in the January 26th Meeting and parents are invited to join us in our next meeting in the summer term</p>	School will send details of the meeting in due course
<p>7. AOB Key Stage 1 SATS: A parent queried why the CGP books were given to parents this half term and not earlier, as some parents are getting anxious. Mr Henry explained that whilst Year 2 assessment is taking place, we are keen to reduce any anxiety or pressure on the children, which can sometimes stem from parents. Action agreed.</p>	Year 2 team to communicate via letter with parents as to the expectations of SATs and strategies to reduce any anxiety that parents are experiencing
<p>8. Time and Date of Next Meeting Wednesday 4th May at 5pm via zoom</p> <p>9.</p>	